

# Position Profile

Position Title: Director, Logistics, Regional Warehouse and Site Services MNP File 0618  
Reports To: Senior Director, Corporate Contracting Office and Supply Chain Operations (CCOSCO)  
Organization: Capital Health - Edmonton  
Date: July 2006

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## THE CAPITAL HEALTH ORGANIZATION

Our client, Capital Health, has been ranked a leader among the country's major academic health systems for several years in a row by the Canadian Institute for Health Information. Capital Health, located in Edmonton, Alberta, has established an international reputation for groundbreaking innovation and advances in medicine. As the largest academic health region in Canada, services are provided to over 1 million people within the Capital region and specialized services are provided to a total of 1.6 million people across northern and central Alberta and the surrounding areas. As the leading health sciences centre in western Canada, 25% of all people served in Capital Health's hospitals come from outside the region.

#1 on Alberta Venture Magazine's Top 50 Not-for-Profit and Charitable Organizations and one of Alberta's *top five most innovative organizations* and most respected corporations in 2004, Capital Health was the only public sector organization listed.

Its geographic boundaries include the cities of Edmonton, Fort Saskatchewan, St. Albert, Spruce Grove, and Leduc, along with the communities of Devon, Stony Plain, Evansburg, Redwater, Morinville and Parkland, Sturgeon, Strathcona, Leduc, and East Yellowhead Counties.

An annual budget of \$2.6 billion supports a wide range of health services. These services are delivered through the work of the 29,000 staff employed by Capital Health and partner organizations in cooperation with the 2,300 physicians working within the Capital Health region.

Capital Health has identified the hiring of a Director, Contracting and Procurement as a key priority for 2006. To learn more about Capital Health please visit their website at [www.capitalhealth.ca](http://www.capitalhealth.ca).



## DIRECTOR, LOGISTICS, REGIONAL WAREHOUSE AND SITE SERVICES

The Director, Logistics, Regional Warehouse and Site Services is responsible for Distribution Services, Regional Warehouse, Transportation, Mail Delivery, contracted and in-house Laundry and Linen Services, Waste Management Services, and contracts for patient television and telephones.

The Director Logistics, Regional Warehouse and Site Services will:

- plan, allocate and manage physical, human, and fiscal resources;
- provide leadership in logistics and distribution strategy, planning and implementation;
- work closely with Directors of other areas, such as Contracts and Procurement, Clinical Services and Operating room Supply Chain to ensure timely deliveries;
- develop and measure performance against benchmarks and quality improvement in service delivery;
- analyze business processes to identify improvement opportunities; and
- work with diverse stakeholder groups comprised of many health care occupations, professionals, support staff, and vendors towards effectively meeting the business needs of Capital Health; and
- Manage 3 Managers and 1 Coordinator.

## THE PERSON

The Director, Logistics, Regional Warehouse and Site Services will be a senior manager with a minimum of 5 years senior management experience directly supervising staff and managing logistics and distribution in a large and complex health care or similar organization. He/she will have a baccalaureate degree in business with a specialization in Supply Chain Operations. A Master's Degree in business, Health Administration, Operations or Marketing is preferred. A Professional Logistician designation, logistics/distribution courses and formal leadership training will be considered assets. An equivalent combination of education and direct related experience may be accepted, provided the experience has been gained in a senior leadership capacity in a large multi-site centralized organization.

As there may be significant travel between sites, the Director for this position must be flexible and willing to work within the timeframes demanded of a project schedule. The Director may be required to work additional hours and/or weekends to ensure timely completion of the work.

**Core competencies will include the following:**

- The ability to work with diverse stakeholder groups comprised of many health care occupations, professionals, support staff and vendors.
- The ability to balance fiscal resources in a manner that places priority on quality patient care and at the same time creates a quality of work life for the staff.
- Solid knowledge of logistics and distribution, health care reform, and patient care service delivery.

- The ability to determine what information is relevant for decision making and conducting the kind of situational analysis that leads to effective decisions for site service delivery and regional initiatives.
- Solid financial management skills and the ability to identify cost savings measures in annual budgets and during quarterly budget reviews.
- The ability to envision progressive contracting and procurement services consistent with a reformed health care system.
- Ability to select effective approaches based on analysis and sound judgment.
- Commitment to customer satisfaction.
- Strong leadership skills.

We welcome your contact and questions. Candidates may apply on-line at [www.mnp.ca](http://www.mnp.ca) or by forwarding their resume to a Meyers Norris Penny representative in:

Vancouver	<a href="mailto:arleen.chenoll@mnp.ca">arleen.chenoll@mnp.ca</a>
Edmonton	<a href="mailto:angela.broggi@mnp.ca">angela.broggi@mnp.ca</a>
Regina	<a href="mailto:merrill.brinton@mnp.ca">merrill.brinton@mnp.ca</a>
Winnipeg	<a href="mailto:barbara.weselak@mnp.ca">barbara.weselak@mnp.ca</a>

Please indicate MNP File Number 0618 in your response.

All responses must be forwarded directly to MNP as indicated above at the earliest possible date. MNP will respond to all applicants.

## EDMONTON



Edmonton is Alberta's capital serving northwestern Canada and is the heart of a region of more than one million people. It is Canada's health-care hub and an international pacesetter in health innovation, discovery and education.

Driven by rising energy prices, phenomenal investment in the oilsands, strong construction activity, growth in personal income, and strong consumer spending, Greater Edmonton has had a decade of strong economic growth – the greatest of any Canadian city in the past five years. Taxes, including property taxes are among the lowest in the country.

If you want to live in wide, open spaces under big, blue skies, the Edmonton region is the place for you. The city straddles one of Western Canada's great rivers, the North Saskatchewan. Surrounding counties consist of rich, rolling farmland, aspen parkland, boreal forest, lakes and wetlands. Nature lovers delight in the region's diverse bounty of animal and bird life. As a city, Edmonton is very much in tune with its special environment:



- The city's parks win raves from residents and visitors alike. The city has 11,063 hectares (43 square miles) of parks- most of it in the spectacular river valley that meanders through the city. No other city in North America has as much natural urban parkland.
- Edmonton's surrounding area is well endowed with parks, recreation and natural areas.
- Greater Edmonton is the gateway to Jasper National Park, the largest (and we think the most beautiful) of Alberta's world-famous mountain parks.
- The Edmonton region leads Canada in its efforts to reduce solid waste. Curbside recycling and a state-of-the-art co-composter facility have helped reduce by 60% the waste sent to area landfills.
- Edmonton is also a world leader in the treatment of waste water.
- Tap water is exceptionally clean and safe to drink.

The largest shopping and entertainment centre in the world, West Edmonton Mall features over 800 stores and services and more than 110 restaurants and eateries. Attractions include Galaxyland, the world's largest indoor amusement park; World Waterpark, with slides, a wave pool and a bungee jump; Deep Sea Derby, bumper cars on an indoor lake; Sea Lions Rock, with three California sea lions performing daily; and KidTropolis, a city created just for kids to learn and experience real life. The mall's nightlife includes the Las Vegas-style Palace Casino, Ed's Rec Room and Jubilations Live Dinner Theatre.

## MEYERS NORRIS PENNY LLP

Meyers Norris Penny is a western Canadian firm with over 1400 people in 50 offices in Canada. We provide world-class business advice in tax, assurance, valuations, management consulting including human resources consulting and recruiting, supply chain consulting and recruiting, and supply chain training. Our motto is: "At MNP, it starts with a relationship and grows from there".

Our supply chain team provides a range of services to firms of all sizes in both the private and public sectors, including supply chain management, business strategy and planning, performance improvement, project management, sustainability, information technology, and economic development. We also have specialists in a variety of industries and markets including agriculture, forestry, public sector, first nations, and oil and gas.